

<b>Minutes</b>	
<b>Title of Meeting:</b>	Rotherham Place Board: <b>ICB Business</b>
<b>Time of Meeting:</b>	10.15 – 11.00am
<b>Date of Meeting:</b>	Wednesday 20 December 2023
<b>Venue:</b>	Elm Room, Oak House, Bramley, S66 1YY
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net

<b>Apologies:</b>	Anand Barmade, Medical Director, Connect Healthcare Ben Anderson, Director of Public Health, RMBC Sue Cassin, Chief Nurse (Roth), NHS SY ICB Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Cllr David Roche, Joint H&WB Board Chair, RMBC Dr Neil Thorman, Primary Care Representative, RPCCG Julie Thornton, Care Group Director (Roth), RDaSH Michael Wright, Deputy Chief Executive, TRFT
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services.
<b>Quoracy:</b>	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

**Members Present:**

Chris Edwards (**CE**), Executive Place Director (Roth), NHS SY ICB

Wendy Allott (**WA**), Chief Finance Officer (Roth), NHS SY ICB

Shafiq Hussain (**SH**), Chief Executive, VAR

Dr Jason Page (**JP**), Medical Director, NHS SY ICB

Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB

Claire Smith (**CS**), Deputy Place Director (Roth), NHS SY ICB

**Participants:**

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB

Gordon Laidlaw (**GL**), Deputy Director of Communications, NHS SY ICB

**In Attendance:**

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Item Number	Discussion Items
<b>i49/12/23</b>	<b>Place Performance Report</b>
	<p>CS reported that there had been no significant movement overall within the month and highlighted:</p> <ul style="list-style-type: none"> <li>• Whilst Diagnostics and Referral to Treatment (RTT) are not meeting the target, Rotherham continues to perform well in compared to national performance</li> <li>• IAPT waiting is positive at 94% against a 75% target</li> <li>• Cancer waits are now streamlined based on the new guidance – there is some concern that the target is not being met although it is noted that the figures are place not provider <ul style="list-style-type: none"> <li>○ 28 day faster diagnosis – falling off slightly (73.2% vs 75% target)</li> <li>○ 31 day – similar with a little dip (84.9% vs 96% target)</li> <li>○ 62 day – similar with past 2 months more challenged (67.2% vs 85% target)</li> </ul> </li> <li>• RTT Incomplete Pathways did not meet the 92% standard in October at 61.1% (provisional data) - there were 1095 waiters over 52 weeks, 179 over 65 weeks, 6 over 78 weeks and 0 over 104 weeks</li> <li>• Overall RTT continues to perform better than some other areas across South Yorkshire</li> <li>• Diagnostics saw improvement in October – historically, Rotherham performs well in this area. The largest breaches were in echo, cardio, MRI, CT and sleep</li> <li>• There was an increase in cancelled operations in Quarter 2</li> <li>• A&amp;E was in a more challenged position and slightly under local target. Data shows benchmarking against the other 13 trusts that took part in the trial. TRFT was 5th highest out of the 14 pilot sites in October. Although challenged compare well.</li> <li>• Yorkshire Ambulance Service category 1 and category 2 – slight increase (mean of 9 minutes 18 seconds for cat 1 vs October was 8 minutes 56 seconds)</li> <li>• Hand overs 15 minute turnaround for TRFT in November was 56.9%, an increase from October performance at 53.8%.</li> <li>• Discharges <ul style="list-style-type: none"> <li>○ Right to reside – 2<sup>nd</sup> best in South Yorkshire at 9.9% (Barnsley 9.5%)</li> <li>○ 7+ Length of Stay – in the middle at 22.5% (Barnsley 70% and Doncaster 7%)</li> <li>○ did not meet the criteria to reside but continued (7 day average) (all LOS) – a positive position with lowest number across South Yorkshire.</li> </ul> </li> </ul> <p>Further work and additionality are also planned to support us through winter.</p> <p>Members noted Place performance for this month.</p>
<b>i50/12/23</b>	<b>NHS Response to Home Office PREVENT Guidance</b>
	<p>CE advised that the Home Office had published the Prevent Duty Guidance on 7 September 2023 which was followed by an NHS England briefing in October. Although there were no specific recommendations or actions to be taken by Place Board, members were asked to note the points highlighted that will impact on Integrated Care Boards.</p> <p>Place Board noted the guidance and the subsequent actions for South Yorkshire ICB.</p>

<b>i51/12/23</b>	<b>Rotherham Safeguarding Adults Board Annual Report</b>
<p>CE presented the Rotherham Safeguarding Adults Board (RSAB) Annual Report for 2022-23 for information. The report gave a summary of the work completed in that period by the RSAB and its sub groups and also highlighted the Local Government Association peer challenge that had taken place in July 2023. The report highlighted three key objectives from the new RSAB 2022-25 strategic plan as back to basics, systems, processes and performance and strengthening partnership.</p> <p>Members noted the annual report and supported the message from Place Board member Cllr David Roche about promoting true partnership working and embedding safeguarding into all aspects of working life to help protect the vulnerable.</p>	
<b>i52/12/23</b>	<b>ICB Board Assurance Framework</b>
<p>Members received the risk register, issues log and Board assurance framework for information.</p> <p>Noting that there will be an update on Learning Disabilities and Neurodiversity to next month's Place Board, CS will ensure that the presentation includes some assurance for Place Board to address risk SY082 which relates to the exponential growth seen in the number of children and young people with eating disorders who are now transitioning to adult services.</p> <p style="text-align: right;"><b>Action: CS</b></p> <p>The Board noted the risk register, issues log and Board Assurance Framework. No amendments were suggested.</p>	
<b>i53/12/23</b>	<b>Minutes and Action Log from 15 November 2023 Meeting</b>
<p>The minutes from the November meeting were accepted as a true and accurate record. The action log was reviewed and up to date.</p>	
<b>i54/12/23</b>	<b>Communication to Partners</b>
<ul style="list-style-type: none"> <li>- Celebrating Rotherham good practice and achievements</li> <li>- This year's flu vaccination is a good match for circulating strain</li> </ul>	
<b>i55/12/23</b>	<b>Risks and Items for Escalation</b>
<p>None.</p>	
<b>i56/12/23</b>	<b>Future Agenda Items:</b>
<p>Standing Items</p> <ul style="list-style-type: none"> <li>- Rotherham Place Performance Report (monthly)</li> <li>- Risk Register (Monthly for information)</li> <li>- Place Prescribing Report (Feb)</li> <li>- Quality, Patient Safety and Experience Dashboard (Jan)</li> <li>- Quarterly Medical Director Update (Feb) - JP</li> <li>- Public Health Directors Update – Partnership session (Jan) – BA</li> </ul>	

<b>i57/12/23</b>	<b>Date of Next Meeting</b>
The next meeting will take place on <b>Wednesday 17 January 2024</b> from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.	

**Membership**

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

**Participants**

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)